Mac OS X Snow Leopard Mail setup

The Max OS X Snow Leopard Mac Mail client supports Exchange 2007 connections, and can be configured to access your ODU email, calendar, & contacts.

1) Launch Mac Mail
2) If this is the first time Mac mail has been started, you will get a welcome screen. Just enter in:
   a. Your Name
   b. Your email address: somebody@odu.edu
   c. Your MIDAS password
3) If you are on campus, Mac Mail will use the Autodiscover feature to configure the client, and there is nothing more that you need to do to set it up. Just click on the Create button to complete the setup.

4) If you are off campus, you may need to fill out the following info:
   a. Account Type: select Exchange 2007 from the drop down menu
   b. Incoming Mail Server: webmail.odu.edu
   c. Username: your email username
   d. Password: your MIDAS password
   e. Make sure to leave “Address Book Contacts” & iCal calendars checked, otherwise it will not sync your calendar & contacts with your ODU account.